



Smart Mobility & Aviation Specialist

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Job information

Division / Unit: Operations / Host Country Projects

Contract type: Fixed Term

Start date: 01.11.2021

End date: 30.08.2024

Location: Nyon

Main goal

The Mobility team liaises with the EURO and club final host countries and cities to provide them with UEFA's requirements, technical guidelines and recommendations, to ensure that mobility, transport, access and airport operations run smoothly during the events.

The Smart Mobility and Aviation Specialist supports the Smart Mobility Strategy and Services Manager in all aspects of the project, oversees the implementation of the tournament mobility requirements and works closely with local and national authorities for general transportation matters. The role involves coordinating with other UEFA units.

The Smart Mobility and Aviation Specialist is the main point of contact for all mobility and transport topics, as well as day-to-day business. The incumbent also coordinates with various public and private authorities, at both the local and national level.

Key responsibilities

Project coordination

- Ensuring close and efficient coordination with the UEFA stakeholders involved in venue management, safety and security, event transport, team services, etc. and their external partners;
- Establishing and maintaining a dialogue with the competent authorities in the host countries and cities;
- Developing strategies and policies to support UEFA's operations;
- Helping the host city and airport authorities to develop their own operational concepts and deliver them on the ground during the event;
- Supervising the activities of local and national authorities to ensure they comply with the mobility provisions of host city agreements;
- Leading various coordination working groups in partnership with the relevant authorities;
- Ensuring the project remains within budget.

Management and administration

- Ensuring the smooth flow of information between all stakeholders;
- Providing regular updates on project progress and risk assessments;

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- Following up on project planning and ensuring correct reporting;
 - Ensuring resources and installations are made available for UEFA-specific operations;
 - Overseeing the project's deliverables in accordance with UEFA's milestones;
 - Producing reports, statistics and documents;
 - Representing UEFA and its commercial partners in the host countries and cities;
 - Conducting visits and coordinating preparatory and follow-up activities.

Profile

Experience required:

- from 4 to 6 years / in coordinating international projects.
- from 4 to 6 years / in dealing with local and national authorities and/or transport authorities or providers (including airport authorities).
- from 1 to 3 years / in consulting and/or public administration would be a significant asset.

Education:

- Masters in transport/aviation policy or business administration.
- Other Certification in project management would be an asset.

Languages:

- English / Proficient

Additional requirements:

- Ability to multitask and work in an international environment
- Resilient and solution-oriented
- Diplomatic team worker
- Excellent spoken and written communication skills
- Attention to detail combined with the ability to see the bigger picture
- Strong administrative, organisational and presentation skills, with an ability to prioritise and meet deadlines
- Advanced MS Office skills
- Ability to plan activities, maintain efficient filing systems, and meet quality standards
- Experience in dealing with airport stakeholders (airport operations and passenger services) would be an asset
- Willingness and ability to travel (up to 15% of total working time)

